
**GEORGIA SECTION, PGA OF AMERICA
BY-LAWS**

**ARTICLE 0
Definitions**

Herein, the **Georgia Section, PGA of America** shall be referred to as the “Section”.

Herein, The **PGA of America** shall be referred to as the “Association”.

Herein, the phrase “**Board of Directors**”, the word “**Board**” and the acronym BOD shall all be construed to refer to the Board of Directors of the Georgia Section, PGA of America.

Herein, the word “**Member**”, when capitalized, shall refer to any Member of the Georgia Section, PGA of America.

Herein, the word “**Constitution**” shall refer to the Constitution of the Georgia Section, PGA of America.

Herein, the phrase “**By-Laws**” shall refer to the By-Laws of the Georgia Section, PGA of America.

Herein, the word “**Chapter**” shall refer to any Chapter of the Georgia Section, PGA of America.

Herein, the phrases “**Officers Committee**” and “**Executive Committee**” shall be interchangeable.

Herein, the phrase “**Senior Division**”, and the acronym “**SD**” shall refer to the Senior Division of the Georgia Section, PGA of America.

Herein, the phrase “**Assistants Division**”, and the acronym “**AD**” shall refer to the Assistants Division of the Georgia Section, PGA of America.

Herein, the phrase “**Section Meeting**” may refer to an Annual Meeting or a Special Meeting.

**ARTICLE I
Amendments to the By-Laws, Rules and Regulations and Corporate Charters**

Section 1. Revision by Section Board of Directors

- a. Resolutions to alter, amend or repeal the By-Laws, and Corporate Charters must be presented in writing to the Secretary of the Section.
- b. Except as specified in Article IV, Section 10, the Board, by two-thirds (2/3) vote, may adopt or amend the By-Laws, and Corporate Charters for the Governance of the Section when such action is not at variance with either the Section or the Association Constitution.
- c. All amendments to the By-Laws, and Corporate Charters shall become effective when adopted, or at the time specified in the Amendment Resolutions.

ARTICLE II
Section Board of Directors

Section 1. Composition and Voting

- a. The Board shall be composed entirely of Section Members in good standing and include the following:
 1. President (1)
 2. Vice President (1)
 3. Secretary (1)
 4. At-Large Directors (7)
 5. Southern Chapter President (1)
 6. Northern Chapter President (1)
 7. Honorary President (1)
 8. Assistants Division Representative (1)
 9. Senior Division President (1)
 10. District 13 Director if a Member of the Georgia Section (1)
- b. Each Member of the Board shall have one vote in matters that require such participation. In accordance with Robert's Rules of Order the presiding officer shall only vote to create or break a tie.

Section 2. Powers and Duties

- a. The Board shall have complete and final authority over all programs of the Section.
- b. All actions of the Board shall be binding unless amended by a majority vote of the Members at a Section Meeting.
- c. The Board, by two-thirds (2/3) vote, may adopt or amend the By-Laws, and Corporate Charters for the governance of the Section when such action is not at variance with the Constitution.
- d. The Board may, at its discretion, arrange for the rental of space, and/or the construction of a building or buildings, to serve as the headquarters office for the Section.
- e. The Board may, at its discretion, arrange for the construction or rental of space, for use as a clubhouse at an eventual Section owned or managed golf club, or any such other activities of the Section as may require such facilities, and shall have complete authority and discretion in acquiring the site, arranging the construction and financing, or taking any other action, which may be necessary to carry out this purpose.

Section 3. Officers Committee

- a. Between meetings of the Board, the President, the Vice-President and the Secretary shall constitute an Officers Committee, which shall be authorized to act for the Section in accordance with the Constitution and By-Laws.
- b. Any revision of policy, and all contractual authority which is neither routine nor specifically granted to the Officers, shall be executed by the Membership, through the Board.
- c. In emergency situations involving the tournament program the Tournament Chair, Tournament Director, Executive Director, and Officers Committee shall act on behalf of the Tournament Committee.

Section 4. The President

- a. The President shall be the Chairperson of the Board and shall perform all duties customary

- to that office.
- b. The President shall preside at all Meetings of the Section and of the Board.
 - c. The President shall oversee the affairs of the Section in accordance with the Constitution and By-Laws.
 - d. The President shall appoint such Committees, standing and otherwise, as shall in their judgment be necessary, and shall designate the Chairperson thereof unless otherwise specified in the By-Laws.
 - e. The President shall instruct the Chairpersons of all Committees as to their respective responsibilities and authority.
 - f. The President shall serve as the Chief Spokesperson for the Section, and shall keep the Board, the Executive Director, and the Membership, advised of any communications on behalf of the Section.

Section 5. The Vice President

- a. The Vice President shall keep, or cause to be kept, the accounts of the Section, and shall collect or direct the collection of all monies belonging to or due the Section and shall deal with the same under the direction of the Board.
- b. The Vice President shall submit a complete written financial report to the Board and to the Membership annually.
- c. The Vice President shall direct that all Officers or employees of the Section who are authorized to withdraw funds of the Section shall be bonded in the amount specified by the Board.
- d. The Vice President shall preside at such Meetings in the absence of the President unless the President designates the Secretary to serve in this capacity.
- e. The Vice President shall Chair the Finance Committee.

Section 6. The Secretary

- a. The Secretary shall keep, or cause to be kept, a roll of all Members and Associates.
- b. The Secretary shall maintain, or cause to be maintained, all correspondence and papers pertaining to the Section.
- c. The Secretary shall keep, or cause to be kept, the minutes of all Section Meetings. The Secretary shall distribute, or cause to be distributed, to the Membership, the minutes of Section Meetings no later than ten (10) days after a Section Meeting.
- d. The Secretary shall keep, or cause to be kept, the minutes of all Board Meetings. The Secretary shall distribute, or cause to be distributed, to the Membership, the minutes of Board Meetings no later than ten (10) days after the Board Meeting.
- e. Pursuant to Article IV, Section 3 of the Constitution, the Secretary shall issue, or cause to be issued, notice of the Annual Meeting.
- f. Pursuant to Article IV, Section 2 of the Constitution, the Secretary shall issue, or cause to be issued, notice of a Special Meeting, giving, if possible, thirty (30) days.
- g. The Secretary shall issue, or cause to be issued, the notice of Board Meetings, giving at least thirty (30) days' notice of such meetings.
- h. The Secretary shall serve as Parliamentarian at all Section Meetings and Section Board Meetings. In the event the Secretary becomes the presiding officer, or is absent from the meeting, the Honorary President shall serve as Parliamentarian.
- i. With the assistance of the Governance Committee, the Secretary must record any Amendments to, or changes in, the Association and Section Constitution and By-Laws, and report such Amendments or changes to the Section Membership.

Section 7. At Large Directors

- a. At-Large Directors shall represent the Members on the Board.
- b. At-Large Directors shall perform all duties customary to that office.
- c. At-Large Directors may be appointed by the President to Chairs of Committees.

Section 8. Southern Chapter President

- a. The Southern Chapter President shall represent the Southern Chapter on the Board.
- b. The Southern Chapter President shall perform all duties customary to that office.
- c. The Southern Chapter President may be appointed by the President to Chairs of Committees.

(Specific duties of the Southern Chapter President may be found in Article VII, Chapters)

Section 9. Northern Chapter President

- a. The Northern Chapter President shall represent the Northern Chapter on the Board.
- b. The Northern Chapter President shall perform all duties customary to that office.
- c. The Northern Chapter President may be appointed by the President to Chairs of Committees.

(Specific duties of the Northern Chapter President may be found in Article VII, Chapters)

Section 10. Honorary President

- a. The immediate Past President of the Section shall be the Honorary President.
- b. The Honorary President shall Chair the Nominating Committee.
- c. The Honorary President shall Chair the Past Presidents Committee.
- d. The Honorary President shall be an Ex Officio member of the Officers Committee.
- e. The Honorary President shall conduct Section elections.
- f. The Honorary President shall serve on the Section Board of Inquiry in the absence of an Officer.

Section 11. Assistants Division Representative

- a. The AD President, if eligible, shall represent the AD on the Board.
- b. If the AD President is not eligible for Section Board service, the AD Vice President, if eligible, shall represent the AD on the Board.
- c. If the AD Vice President is not eligible for Section Board service, the AD Secretary/At-Large Director, if eligible, shall represent the AD on the Board.
- d. If the AD Secretary/At-Large Director is not eligible for Section Board service, the AD Board shall appoint an eligible Member to represent the AD on the Board.
- e. The AD Representative may be appointed by the President to Chairs of Committees.

Section 12. Senior Division President

- a. The SD President shall represent the SD on the Board.
- b. The SD President shall perform all duties customary to that office.
- c. The SD President may be appointed by the President to Chairs of Committees.

(Specific duties of the SD President may be found in Article VIII, Senior Division.)

Section 13. District 13 Director

- a. Pursuant to Article VII, Section 3 of the Association Constitution and By-Laws, the District 13 Director shall represent the North Florida, South Florida, and Georgia Sections on the Association Board of Directors.
- b. The District 13 Director shall serve as a Member of the Section Board if they are a Member of the Georgia Section.

Section 14. Meetings

- a. The Board shall meet in regular session quarterly.
- b. At all Meetings of the Board, a majority of the Members of the Board shall constitute a quorum.

Section 15. Resignations, Vacancies and Succession (Officers)

- a. In the event of the absence or temporary disability of the President, the Vice President shall perform the duties of the President, in addition to the duties of the Vice President, until the President can return. If the President resigns, dies or becomes totally incapacitated, the Vice President shall succeed them for the remainder of the elected President's term.
- b. In the event of the absence or temporary disability of the Vice President, the Secretary shall perform the duties of the Vice President, in addition to the duties of the Secretary, until the Vice President can return. If the Vice President resigns, dies or becomes totally incapacitated or assumes the role of President, the Secretary shall succeed them for the remainder of the Vice President's term.
- c. In the event of the absence or disability of the Secretary, the Vice President shall perform the duties of the Secretary, in addition to the duties of the Vice President, until the Secretary can return. If the Secretary resigns, dies or becomes totally incapacitated or assumes the role of Vice President, the Board may, at its discretion, fill the position by a two-thirds (2/3) vote. A person so appointed would serve until the next biennial election is held at the Annual Meeting.
- d. Any officer that performs the duties of a vacant position or succeeds an Officer's position (temporary or permanent) is not considered to have been elected for that office, and thus is eligible for election to said office for their normal two-year term.
- e. In the event there are multiple vacancies in the Officer's positions (temporary or permanent), and only one Officer remains, the succession plans above shall apply to the remaining officer, and the Board shall fill the open positions by a two-thirds (2/3) vote.
 1. Persons appointed to fill temporary vacancies would serve until the Officer(s) returns and the succession plan would be applied beginning with Section 15 (a) and following.
 2. Persons appointed to fill permanent vacancies would serve until the next biennial election is held at the Annual Meeting.

Section 16. Resignations, Vacancies and Succession (Directors)

In the event of the absence or temporary disability of an At-Large Director, the position will remain vacant until the At-Large Director can return. If the At-Large Director resigns, dies or becomes totally incapacitated the Board may, at its discretion, fill the position by a two-thirds (2/3) vote. In the event said At-Large Director served as a Committee Chair, the President shall appoint their replacement.

Section 17. Removal from Office (Officers)

- a. Grounds for removal from office include, but are not limited to, the following:
 - 1. Engaging in acts or omissions deemed to be inconsistent with the Constitution and By-Laws.
 - 2. Acting in bad faith.
 - 3. Gross negligence.
 - 4. Willful misconduct or fraud.
 - 5. Upon a determination that the continuation of said person in office is harmful to the Section.
- b. An Officer may be removed from office by a two thirds (2/3) majority vote of the Members voting at any Section Meeting.
- c. An Officer may be removed from office by a two thirds (2/3) majority vote of the Board.

Section 18. Removal from Office (Directors)

- a. Grounds for removal from office include, but are not limited to, the following:
 - 1. Engaging in acts of omissions deemed to be inconsistent with the Constitution and By-Laws.
 - 2. Acting in bad faith.
 - 3. Gross negligence.
 - 4. Willful misconduct or fraud.
 - 5. Upon a determination that the continuation of said person in office is harmful to the Section.
- b. An At Large Director may be removed from office by a two thirds (2/3) majority vote of the Members voting at any Section Meeting.
- c. An At-Large Director, a Chapter President, or a Division President/Representative may be removed from office by a two thirds (2/3) majority vote of the Board.

ARTICLE III

Elections and Terms of Office

Section 1. Offices and Terms of Office

The following Offices shall be filled, per Section 4 of this Article, by elections held at the Annual Meeting:

- a. **Officers**
 - 1. Officers shall be elected at the Annual Meeting on a biennial schedule.
 - 2. The Term of Office for each elected position; President, Vice President and Secretary, shall be two years.
 - 3. Pursuant to Article II, Section 15, Officers shall not be eligible to be elected for the same office for more than one consecutive two-year term.
- b. **At-Large Directors**
 - 1. At-Large Directors shall be elected each year at the Annual Meeting per Section 4 of this Article.
 - 2. The Term of Office for elected At-Large Directors shall be three years.
 - 3. At-Large Directors are eligible to run for an open At-Large Director position at the end of their three-year term.
- c. **District Director**
 - 1. A District Director for District 13 shall be elected, per the schedule set by the Association, at the Annual Meeting of the year preceding the induction of that

- District Director at the Association's Annual Meeting.
2. The Term of Office for the District Director shall be three years.

Section 2. Nominations

- a. Candidates for office(s) must notify the Executive Director in writing of their intent to run for a specified office(s) no later than thirty (30) days prior to the Annual Meeting.
- b. All candidates must adhere to the regulations per Section 4 of this Article.
- c. If there are fewer than two nominations for any Office at the time of the election, oral nominations for such Offices may be made from the floor of the Annual Meeting.

Section 3. Majority Vote

In the elections for Section Officers, At-Large Directors, and District Director, the candidate who receives a majority of the votes of those Members present shall be elected. In the event there are more than two nominees for any Office, and no one receives a majority of votes on the first ballot, the two individuals receiving the most votes after the first ballot shall be placed in a run-off. The individual receiving the majority of votes cast in the run-off shall be elected.

Section 4. Election Procedures (Section, Chapter and Division Officer and all At-Large Director Elections)

- a. Candidate Guidelines
 1. Candidates for office(s) shall notify the Executive Director in writing of their intent to run for a specified office(s) no later than thirty (30) days prior to the Annual Meeting.
 2. Candidates for office(s) shall provide a biography and up to a one-page supporting document promoting said candidate no later than 21 days prior to the Annual Meeting. Candidate biography and supporting documents must conform to Article III, Section 4 (b) (Election Restrictions).
 3. Additional promotional materials are the candidate's responsibility. Promotional materials shall have no monetary value and must conform to Article III, Section 4 (b) (Election Restrictions). It is the candidate's responsibility to distribute such materials prior to the Annual Meeting. The Candidate must not distribute promotional materials on-site at the Annual Meeting the day of the election.
- b. Election Restrictions
 1. Candidates may not reference the following in written or verbal communication promoting their campaign:
 - a. a current Section or Association Staff member.
 - b. a current Section or Association Officer.
 - c. a current Section or Association Board member.
 2. The following may not publicly endorse any Candidate:
 - a. a current Section or Association Staff member.
 - b. a current Section or Association Officer.
 - c. a current Section or Association Board member.
- c. Election Process
 1. Each Candidate shall be permitted to address the Membership. Such address shall be no longer than seven (7) minutes and said time frame shall be strictly enforced by the Parliamentarian.
 2. Each Candidate shall also be provided a question submitted by the Governance Committee at least seven (7) days in advance of the election. The Candidate should

provide an answer to the question in their address to the Membership.

3. Only the Candidate that is addressing the membership shall be permitted to remain in the room.
- d. Pursuant to Article II, Section 06 (h) the Section Secretary shall serve as Parliamentarian.
- e. Penalty for non-compliance - Failure to comply with the Candidate Guidelines and Election Restrictions prior to the Oath of Office shall result in immediate disqualification of said candidate.
- f. Oath of Office - A Past President of the Section shall administer the following oath to all members of the Board of Directors of the Section:

“I, _____, as a member of the Board of Directors of the Georgia Section, Professional Golfers’ Association of America, do hereby affirm that I shall at all times adhere to and uphold the Association’s and Section’s Constitution, By-Laws, Rules and Regulations, and that I shall otherwise conduct my activities in a manner that shall be in keeping with my position as an Officer/Member of the Board of Directors of the Section and which shall reflect credit upon the Association, the Section and its Members.”

ARTICLE IV

Rights and Obligations of Membership

Section 1. Definitions

The definitions of PGA Recognized Facilities, Employment Definitions, and other definitions shall be consistent with the Association Constitution and By-Laws, Appendix A, Article I, Sections 1-3.

Section 2. Election to Membership

In order to be eligible for Membership in the Section, an individual must satisfy the requirements for Membership as outlined in the Association Constitution and By-Laws, Appendix A, Article IV, Section 1.

Section 3. Rights of Membership

Members of the Section shall have all rights and privileges of Membership as outlined in the Association Constitution and By-Laws, Appendix A, Article VI, Section 1.

Section 4. Classes of Membership

- a. Members shall be classified as Active, or Non-Active, based on their employment status, standing with the Association, and length of Membership in the Association.
- b. Classes of Membership are outlined in the Association Constitution and By-Laws, Appendix A, Article V.

Section 5. Associates

Pursuant to the Association Constitution and By-Laws, Appendix A, Article III, Section Associate status shall be granted to those persons who have been accepted as Association Associate registrants.

Section 6. Reporting Requirements

Section Members and Associates shall be required to complete certain reporting requirements of the Association, including but not limited to, employment reporting, Membership classification questionnaires and Association surveys as outlined in the Association Constitution and By-Laws Appendix A, Article XI, Section 1.

Section 7. National Dues

Members and Associates of the Section shall be obligated to the dues and fees of the Association in accordance with Association Constitution and By-Laws, Appendix A, Article X.

Section 8. Section Dues

- a. Members of the Section shall pay annual dues to the Section as follows:
 1. Master Professional \$420.00
 2. Class "A" Members (except A-3 and A-8) \$420.00
 3. Class A-3 \$100.00
 4. Class A-8 \$370.00
 5. Life Members \$100.00
 6. Retired Members \$100.00
 7. Inactive Members \$100.00
 8. Class F Members \$420.00
- b. Associates of the Section shall pay annual dues to the Section as follows:
 1. Non-Member Head Professionals \$345.00
 2. Assistant Professionals \$270.00
- c. The Georgia PGA Board of Directors may have the discretion to increase Member and/or Associate Dues up to 5% annually.

Section 9. Timing of Dues and Fees

The annual dues of the Section shall become due and payable in accordance with, and on the dates specified, by the Association Constitution and By-Laws, Appendix A, Article X, Section 4.

Section 10. Changes in Dues

Except as provided for in Article IV, Section 8 (c):

- a. Section dues shall only be changed through an Amendment to the By-Laws following the guidelines set forth in Article I, Section 1 (a) and (c) of these By-Laws.
- b. Adoption of a resolution to change Section dues requires a majority vote of the Members.

Section 11. Code of Ethics: Section Board of Inquiry

- a. Pursuant to the Association Constitution and By-Laws Appendix B, Section 4, (c), (1) the Section shall form a Section Board of Inquiry.
- b. The Section Board of Inquiry shall be composed of five (5) Section Members in good standing with a minimum of five years of membership in the Association, one of whom shall be the Section Secretary who shall be the Chair. The additional members of the Section Board of Inquiry shall be chosen as follows: one (1) from each Chapter of the Section, and the remaining from any Chapter.
- c. The Members of the Section Board of Inquiry shall be appointed by the President, with a

majority approval of the Section Executive Committee.

- d. A quorum shall consist of three Members of the Section Board of Inquiry.
- e. The Section Board of Inquiry shall have the jurisdiction and the power to proceed in all matters properly before them.
- f. The Section Board of Inquiry shall have the jurisdiction to investigate complaints and to submit a report of its findings to the Board of Control.
- g. The Association Code of Ethics and all applicable definitions, procedures, and penalties are set forth in the Association Constitution and By-Laws, Article IX, Section 1 and Appendix B.
- h. All actions and appeals regarding decisions from the Section Board of Inquiry to the Association Board of Control or the Association Board of Directors, where applicable, shall be in accordance with the Association Constitution and By-Laws, Appendix A, Article VII, Section 2 (Board of Control) or Section 3 (Board of Directors).

ARTICLE V

Executive Director

Section 1. Duties and Responsibilities

- a. The Executive Director shall be the Chief Administrator of the Section.
- b. The Executive Director, acting pursuant to policies, rules and directives prescribed by the Board, shall be responsible to the Officers for the day-to-day operations of the Section.
- c. The Executive Director may represent the Section on behalf of the Officers before other organizations and the general public.
- d. The Executive Director may speak for the Section and shall keep the Officers and the Board advised of such statements.
- e. The Executive Director is responsible for the compliance to this document of The Officers, The Board and all other persons or entities deemed necessary by the Board, including, but not limited to, the Chairs of Committees.
- f. With the assistance of the Secretary, and the Governance Committee, the Executive Director is responsible for ensuring that the Constitution and By-Laws are up to date and accurate.
- g. The Executive Director shall have other duties and responsibilities as assigned by the Board.

ARTICLE VI

Committees

Section 1. Committee Responsibilities

- a. All Committees shall perform responsibilities consistent with the Committee Policies and Procedures.
- b. All actions taken by any Committee must be approved by the Board as part of a report to the Board or approved via Board vote per a specific request from a Committee.

Section 2. Committee Chairs

- a. Within thirty days (30) days after the Annual Meeting, the President shall appoint Chairs of the Committees as deemed necessary.
- b. The Chairs of Committees shall submit written reports to the Board of their committee activities at least fourteen (14) days prior to Board meetings.
- c. Each Committee Chair shall present an oral report to the Members at any Section Meeting.

Section 3. Standing Committees

a. Awards

1. The Awards Committee Chairperson shall be appointed by the President.
2. The Awards Committee shall be composed of not less than six, nor more than twelve Members.
3. The Awards Committee shall perform the functions outlined in Article X.

b. Communications

1. The Communications Committee Chairperson shall be appointed by the President.
2. The Communications Committee shall be composed of not less than three, nor more than six Members.

c. Education

1. The Education Committee Chairperson shall be appointed by the President.
2. The Education Committee shall be composed of not less than three, nor more than six Members.

d. Finance

1. The Finance Committee shall be Chaired by the Vice President, who shall choose its Members.
2. The Finance Committee shall be composed of not less than three, nor more than six Members.

e. Governance

1. The Governance Committee Chairperson shall be appointed by the President.
2. The Governance Committee shall be composed of not less than three, nor more than six Members.

f. Mentorship

1. The Mentorship Committee Chairperson shall be appointed by the President.
2. The Mentorship Committee shall be composed of not less than three, nor more than twelve Members.

g. Nominating

1. The Nominating Committee shall be Chaired by the Honorary President.
2. The Nominating Committee shall be composed of not less than three, nor more than six Members.

h. Player Development

1. The Player Development Committee Chairperson shall be appointed by the President.
2. The Player Development Committee shall be composed of not less than six, nor more than twelve Members.

i. Tournament

1. The Tournament Committee Chairperson shall be appointed by the President.
2. The Tournament Committee shall be composed of not less than six, nor more than twelve Members.

Section 4. Special Committees

a. Past Presidents Committee

1. The Past Presidents Committee shall be chaired by the Honorary President.
2. The Past Presidents Committee shall be composed of all Georgia Section Past Presidents, if still Members in good standing of the Section, unless specifically denied such membership by the Board.
3. The Past Presidents Committee shall meet at the discretion of the President or may meet at the request of a Committee Member.

b. Georgia PGA Advisory Committee

1. Subject to the approval of the Board, the President may appoint an Advisory Committee, or Committees, of persons who are not PGA Members.
2. The Advisory Committee Chairperson(s) shall be appointed by the President.
3. The function of the Advisory Committee(s) is to advise the Officers and Board on matters of Section Business, and to make recommendations for the betterment of the Section.
4. Recommendations from the Advisory Committee(s) must be presented to the Board for approval.

c. Georgia PGA Task Force Committees

1. Subject to the approval of the Board, the President may appoint a Task Force, or Task Forces.
2. The Chairperson for each task force shall be appointed by the President.
3. A task force shall be composed of persons appointed by the President, who may be PGA Members, or non-PGA Members.
4. The function of the Task Force(s) is to advise the Officers and Board on matters of Section Business, and to make recommendations for the betterment of the Section.
5. Recommendations from the Task Force(s) must be presented to the Board for approval.

ARTICLE VII
Chapters

Section 1. Purpose

For more convenient management, improved communications and provision of an opportunity for a greater number of Section Members to become active in the Association, establishment of the following Chapters of the Section is authorized:

- a. Northern Chapter
- b. Southern Chapter

Section 2. Territory

- a. The Territories of the Chapters shall be as indicated on a map located on the Section website.
- b. In the event PGA Members at a facility desire to move to a Chapter other than as indicated by the map on the Section website, they must submit their request in writing to the Section Secretary. The Secretary shall then inform the facility's current Chapter, along with the proposed new Chapter, of the request. If both Chapters agree to the change, the proposed change is submitted to the Section Board for approval. Approval is by two-thirds ($\frac{2}{3}$) majority vote of the Board.

Section 3. Jurisdiction

- a. The jurisdiction of the Chapters shall extend only to the discussion and action taken concerning matters which pertain solely to their geographic area, or the Members located within those boundaries.
- b. The Chapters shall exercise only those powers authorized within those boundaries.
- c. The Chapters shall exercise only those powers authorized herein or by the Section Board and their actions shall be subject to approval of the Section Board.

- d. The Section Board shall have the authority to rename, create, or dissolve, a Chapter.

Section 4. Responsibilities

- a. Each Chapter shall manage its own affairs, financial and otherwise.
- b. Each Chapter shall maintain complete accounting records, which will be available for inspection and audit by the Section.
- c. Each Chapter shall submit its activities calendar to the Section, and shall not have conflicting dates with Section activities, unless given Section Board approval.
- d. The Chapter President shall submit a written report of the Chapter's activities to the Section Secretary at least 14 days prior to any Section Meeting.
- e. Each Chapter may plan and carry out Special Events.

Section 5. Chapter Board of Directors Composition and Voting

Each Chapter Board of Directors shall be composed of Chapter Members in good standing and include the following:

- a. Chapter President (1)
- b. Chapter Vice President (1)
- c. Chapter At-Large Directors (2)
- d. Section Officers who are Members of the Chapter shall be encouraged to attend Chapter Board Meetings as Ex Officio Members.
- e. Section At-Large Directors who are Members of the Chapter shall be encouraged to attend Chapter Board Meetings as Ex Officio Members.
- f. Each Member of the Chapter Board shall have one vote in matters that require such participation. In accordance with Robert's Rules of Order the presiding officer shall only vote to create or break a tie.

Section 6. Officers

a. Chapter Presidents

1. The Presidents shall be the Chairpersons of their respective Chapters, subject to the control of their respective Chapter Boards and shall perform all duties customary to that office.
2. The Presidents shall preside at all Meetings of their respective Chapters and of their respective Chapter Boards.
3. The Presidents shall supervise and control the affairs of their respective Chapters in accordance with policies and directives approved by the Section Board.
4. The Chapter Presidents shall be Members of the Section Board and shall represent their respective Chapters at all meetings of the Board.

b. Chapter Vice Presidents

1. The Vice Presidents shall keep, or cause to be kept, the accounts of their respective Chapters, and shall collect or direct the collection of all monies belonging to or due the Chapter and shall deal with the same under the direction of the Chapter Board.
2. The Vice Presidents shall submit a complete financial report to their respective Chapter Boards and to their respective Chapter Memberships annually.
3. The Vice Presidents shall preside at Chapter Meetings in the absence of the President unless the President designates another Chapter Board Member to serve in this capacity.

Section 7. Chapters At-Large Directors

- a. Each Chapter Board shall have two (2) At-Large Directors who shall represent the Members on the Chapter Board.
- b. Chapter Board Members shall perform duties consistent with their office.

Section 8. Chapters Elections and Terms of Office

The following Offices shall be filled, per Article III, Section 4 of these By-Laws, by elections held at the Chapter Annual Meeting:

- a. **Chapter Officers**
 1. Chapter Officers shall be elected at the Chapter Annual Meeting on a biennial schedule.
 2. The Term of Office for each position, President and Vice President, shall be two years.
 3. Pursuant to Sections 11 and 12 of this Article, Chapter Officers shall not be eligible to be elected for the same office for more than one consecutive two-year term.
- b. **Chapter At-Large Directors**
 1. Chapter At-Large Directors shall be elected each year at the Chapter Annual Meeting.
 2. The Term of Office for Chapter At-Large Directors shall be two years.
 3. Chapter At-Large Directors are eligible to run for an open Chapter At-Large Director position at the end of their two-year term.
- c. Guidelines for conducting Chapter elections are in Article III, Section 4 of these By-Laws.

Section 9. Chapter Board Meetings

- a. The Chapter Boards shall meet in regular session a minimum of two (2) times per year. Such Meetings shall be at the discretion of the Chapter Boards.
- b. At all meetings of the Chapter Boards, a majority of the Members of the Boards shall constitute a quorum.
- c. Each Chapter shall provide a copy of the minutes of all Chapter Board Meetings to the Section Secretary within ten (10) days after each meeting.

Section 10. Chapter Annual Meeting

- a. Each Chapter shall hold an Annual Meeting.
- b. A quorum to conduct business at the Chapter Annual Meeting shall consist of 5% of the Chapter Members eligible to vote at the date of the meeting.
- c. Each Chapter shall provide a copy of the minutes of all Chapter Meetings to the Section Secretary and to the Chapter Members within ten (10) days after each meeting.

Section 11. Chapter Resignations, Vacancies and Succession

In the event of the absence or temporary disability of the Chapter President, the Chapter Vice President shall perform the duties of the Chapter President, in addition to the duties of the Chapter Vice President, until the Chapter President can return. If the Chapter President resigns, dies or becomes totally incapacitated, the Chapter Vice President shall succeed them for the remainder of the elected Chapter President's term.

- a. In the event of the absence or temporary disability of the Chapter Vice President, a Chapter At-Large Director shall perform the duties of the Chapter Vice President, in addition to the duties of a Chapter At-Large Director, until the Chapter Vice President can return. If the

Chapter Vice President resigns, dies or becomes totally incapacitated, the longest serving Chapter At-Large Director shall succeed them for the remainder of the Chapter Vice President's term as appointed by a majority vote of the Chapter Board.

- b. In the event of the absence or disability of a Chapter At-Large Director, the remaining Chapter At-Large Director shall perform the duties of said Chapter At-Large Director, in addition to their own duties (while retaining only one vote), until said Chapter At-Large Director can return. If a Chapter At-Large Director resigns, dies or becomes totally incapacitated, a Chapter Member shall fill the position as appointed by a majority vote of the Chapter Board. A person so appointed would serve until the next biennial election is held at the Chapter Annual Meeting.
- c. Any Chapter Officer or Chapter Board Member that performs the duties of a vacant position or succeeds a Chapter Officer's position (temporary or permanent) is not considered to have been elected for that office, and thus is eligible for election to said office for their normal two-year term.
- d. In the event there are multiple vacancies in the Chapter Officer or Chapter Board positions (temporary or permanent), and only one Chapter Officer or Chapter Board Member remains, the succession plans above shall apply to the remaining Chapter Officer or Chapter Board Member positions, and Chapter Members shall fill the remaining positions as appointed by a two-thirds (2/3) vote of the Section Board of Directors. Persons so appointed serve until the next biennial election is held at the Chapter Annual Meeting.

Section 12. Removal from Office (Chapter Officers)

- a. Grounds for removal from office include, but are not limited to, the following:
 - 1. Engaging in acts or omissions deemed to be inconsistent with the Constitution and By-Laws.
 - 2. Acting in bad faith.
 - 3. Gross negligence.
 - 4. Willful misconduct or fraud.
 - 5. Upon a determination that the continuation of said person in office is harmful to the Chapter or Section.
- b. A Chapter Officer may be removed from office by a two thirds (2/3) majority vote of the Chapter Members voting at the Chapter Annual Meeting.
- c. A Chapter Officer may be removed from office by a two thirds (2/3) majority vote of the Chapter Board, ratified by a two thirds (2/3) majority vote of the Section Board.

Section 13. Removal from Office (Chapter Directors)

- a. Grounds for removal from office include, but are not limited to, the following:
 - 1. Engaging in acts of omissions deemed to be inconsistent with the Constitution and By-Laws.
 - 2. Acting in bad faith.
 - 3. Gross negligence.
 - 4. Willful misconduct or fraud.
 - 5. Upon a determination that the continuation of said person in office is harmful to the Chapter or Section.
- b. A Chapter At Large Director may be removed from office by a two thirds (2/3) majority vote of the Members voting at the Chapter Annual Meeting.
- c. A Chapter At-Large Director may be removed from office by a two thirds (2/3) majority vote of the Chapter Board, ratified by a two thirds (2/3) majority vote of the Section Board.

Section 14. Chapter Tournaments

- a. Each Chapter shall direct and manage its own tournament schedule.
- b. Each Chapter shall conduct a Chapter Championship.
- c. Chapter Tournaments may not conflict with Section Tournaments unless the Chapter receives approval from the Section Board.

ARTICLE VIII Senior Division

Section 1. Purpose

Pursuant to Article III, Section 4, of the Constitution, the Section Senior Members and Associates, aged 50 and over, are hereby encouraged and authorized to create a Senior Division, which shall schedule and conduct senior golf tournaments for the benefit of Senior Section Professionals and any Senior Amateurs aged 50 and over whose primary residence is in the state of Georgia or who are members of a club in the Section.

Section 2. Powers

Subject to the oversight of the Section Board and the Section Tournament Committee, the SD Board shall have authority over the programs of the SD including the SD Tournament Program and Special Events.

Section 3. Responsibilities

- a. The SD shall manage its own affairs, financial and otherwise.
- b. The SD shall maintain complete accounting records, which shall be available for inspection and audit by the Section Board.
- c. The SD shall submit its activities calendar to the Section Board, and shall not have conflicting dates with Section activities, unless given Section Board approval.
- d. The SD President shall submit a written report of the SD activities to the Section Secretary at least 14 days prior to any Section Meeting.
- e. The SD shall hold an Annual Meeting.
- f. The SD may hold Special Meetings as necessary.

Section 4. Senior Division Board of Directors Composition and Voting

- a. The SD Board shall be composed entirely of Senior Members in good standing and include the following:
 1. President (1)
 2. Vice President (1)
 3. Secretary (1)
 4. The two most recent SD Past Presidents (2) who are willing and able to serve.
 5. At all meetings of the SD Board, a majority of the Members of the Board shall constitute a quorum.
- b. Each Member of the SD Board shall have one vote on matters requiring such participation.

Section 5. Senior Division Officers Committee

Between meetings of the SD Board, the President, the Vice President and the Secretary shall constitute an Officers Committee, which shall be chaired by the President. The Officers Committee

shall be authorized to act for the SD in accordance with the Section Constitution and By-Laws.

Section 6. Senior Division President

- a. The SD President shall be the Chairperson of the SD, subject to the control of the SD Board, and the Section Board, and shall perform all duties customary to that office.
- b. The SD President shall preside at all Meetings of the SD and of the SD Board.
- c. The SD President shall oversee the affairs of the SD in accordance with the Section Constitution and By-Laws.
- d. The SD President shall appoint such Committees, standing and otherwise, as shall in their judgment be necessary, and to designate the Chairperson thereof.
- e. The SD President shall instruct the Chairperson of all Committees as to their respective responsibilities and authority.
- f. Pursuant to Article II, Section 1 of these By-Laws, the SD President shall represent the SD on the Section Board.

Section 7. Senior Division Vice President

- a. The SD Vice President shall keep, or cause to be kept, the accounts of the SD, and shall collect, or direct the collection, of all monies belonging to or due the SD, and shall deal with the same under the direction of the SD Board.
- b. The SD Vice President shall submit a complete financial report to the SD Board and to the SD Membership annually.
- c. The SD Vice President shall preside at Meetings in the absence of the President unless the President designates another SD Board Member to serve in this capacity.

Section 8. Senior Division Secretary

- a. The SD Secretary shall keep, or cause to be kept, a roll of all SD Members and Associates.
- b. The SD Secretary shall maintain, or cause to be maintained, all correspondence and papers pertaining to the SD.
- c. The SD Secretary shall keep, or cause to be kept, the minutes of all SD Meetings. The SD Secretary shall distribute, or cause to be distributed, to the SD Membership, the minutes of SD Meetings no later than ten (10) days after the SD Meeting.
- d. The SD Secretary shall keep, or cause to be kept, the minutes of all SD Board Meetings. The SD Secretary shall distribute, or cause to be distributed, to the SD Membership, the minutes of SD Board Meetings no later than ten (10) days after the SD Board Meeting.
- e. The SD Secretary shall issue, or cause to be issued, the notice of the SD Annual Meeting giving at least thirty (30) days' notice of said meeting to the SD Membership.
- f. The SD Secretary shall issue, or cause to be issued, the notice of SD Board Meetings, giving at least thirty (30) days' notice of such meetings to SD Board Members.
- g. The SD Secretary shall serve as Parliamentarian at all SD Meetings and SD Board Meetings. In the event the SD Secretary becomes the presiding officer, or is absent from the meeting, the most recent SD Past President shall serve as Parliamentarian.

Section 9. Senior Division Elections and Terms of Office

- a. The SD shall hold elections annually for the offices of President, Vice President, and Secretary at the SD Annual Meeting. Candidates must be in a classification that may hold office per the Association Constitution and Bylaws.
- b. The Term of Office for each SD Officer shall be one year.
- c. SD Officers may be elected to serve consecutive terms for the same office.

- d. If there are fewer than two nominations for an office, oral nominations may be made from the floor.
- e. In the elections for SD Officers, the candidate who receives a majority of the votes of those SD Members present shall be elected.
- f. In the event there are more than two nominees for any Office, and no one receives a majority of votes on the first ballot, the two individuals receiving the most votes after the first ballot shall be placed in a run-off. The individual receiving the majority of votes cast in the run-off shall be elected.

Section 10. Senior Division Resignations, Vacancies and Succession

- a. In the event of the absence or temporary disability of the SD President, the SD Vice President shall perform the duties of the SD President, in addition to the duties of the SD Vice President, until the SD President can return. If the SD President resigns, dies or becomes totally incapacitated, the SD Vice President shall succeed them for the remainder of the elected SD President's term.
- b. In the event of the absence or temporary disability of the SD Vice President, the SD Secretary shall perform the duties of the SD Vice President, in addition to the duties of the SD Secretary, until the SD Vice President can return. If the SD Vice President resigns, dies or becomes totally incapacitated or assumes the role of SD President, the SD Secretary shall succeed them for the remainder of the SD Vice President's term.
- c. In the event of the absence or disability of the SD Secretary, the SD Vice President shall perform the duties of the SD Secretary, in addition to the duties of the SD Vice President, until the SD Secretary can return. If the SD Secretary resigns, dies or becomes totally incapacitated or assumes the role of SD Vice President, the SD Board shall fill the position as appointed by a majority vote of the SD Board. A person so appointed would serve until the next annual election is held at the SD Annual Meeting.
- d. In the event of the absence or temporary disability of an SD Past President Board Member, the position will remain vacant until the SD Past President Board Member can return. If the SD Past President Board Member resigns, dies or becomes totally incapacitated the SD Board shall fill the position by a two-thirds (2/3) vote. In the event said SD Past President Board Member served as a Committee Chair, the SD President shall appoint their replacement.
- e. Any SD Officer or SD Board Member that performs the duties of a vacant position or succeeds an SD Officer's position (temporary or permanent) is not considered to have been elected for that office, and thus is eligible for election to said office for their normal one-year term.
- f. In the event there are multiple vacancies in the SD Officer's positions (temporary or permanent), and only one SD Officer remains, the succession plans above shall apply to the remaining SD officer and the SD Board shall fill the position as appointed by a majority vote of the SD Board. Persons so appointed serve until the next annual election is held at the SD Annual Meeting.

Section 11. Removal from Office (Senior Division Officers)

- a. Grounds for removal from office include, but are not limited to, the following:
 1. Engaging in acts or omissions deemed to be inconsistent with the Constitution and By-Laws.
 2. Acting in bad faith.
 3. Gross negligence.
 4. Willful misconduct or fraud.
 5. Upon a determination that the continuation of said person in office is harmful to the

SD Division or Section.

- b. A SD Officer may be removed from office by a two thirds (2/3) majority vote of the SD Members voting at the SD Annual Meeting or a Special Meeting.
- c. A SD Officer may be removed from office by a two thirds (2/3) majority vote of the SD Board, ratified by a two thirds (2/3) majority vote of the Section Board.

Section 12. Removal from Office (Senior Division Past Presidents)

- a. Grounds for removal from office include, but are not limited to, the following:
 - 1. Engaging in acts of omissions deemed to be inconsistent with the Constitution and By-Laws.
 - 2. Acting in bad faith.
 - 3. Gross negligence.
 - 4. Willful misconduct or fraud.
 - 5. Upon a determination that the continuation of said person in office is harmful to the Chapter or Section.
- b. An SD Past President may be removed from office by a two thirds (2/3) majority vote of the Members voting at the SD Annual Meeting or a Special Meeting.
- c. An SD Past President may be removed from office by a two thirds (2/3) majority vote of the SD Board, ratified by a two thirds (2/3) majority vote of the Section Board.

Section 13. Senior Division Board Meetings

- a. The SD Board shall meet in regular session a minimum of two (2) times per year. Such Meetings shall be at the discretion of the SD Board.
- b. At all meetings of the SD Board, a majority of the Members of the SD Board shall constitute a quorum.
- c. The SD shall provide a copy of the minutes of all SD Board Meetings to the Section Secretary within ten (10) days after each meeting.

Section 14. Senior Division Meetings

- a. The order of business at the SD Annual and any SD Special Meetings shall conform to Article XII.
- b. A quorum to conduct business at the SD Annual, and any Special Meeting shall consist of the SD Members present and eligible to vote at the date of the meeting.
- c. The SD shall provide a copy of the minutes of all SD Meetings to the Section Secretary and the SD Members within ten (10) days after such meeting.

Section 15. Senior Division Committees

- a. The SD President shall be authorized to form Committees, standing and otherwise, composed of Members, as shall in their judgment be deemed necessary, and to designate the Chairperson thereof.
- b. The SD President shall be authorized to form an Advisory Committee composed of Amateurs, whose selection to the Advisory Committee requires prior approval of the SD Board and the Section Board.
- c. The Chairs of SD Committees shall submit written reports to the SD Board of their committee activities at least two weeks prior to SD Board meetings.
- d. All actions taken by a SD Committee requires approval by the SD Board.

Section 16. Senior Division Tournaments

- a. Pursuant to Article VIII, Section 1, the SD is authorized to conduct Section sanctioned golf tournaments for the benefit of Senior PGA Professionals and Amateurs within the Section.
- b. The Tournament Program of the SD is subject to the oversight of the Section Tournament Committee and the Board and shall not be at variance with the Section Tournament Regulations or the Constitution and By-Laws of either the Section or the Association.
- c. The Senior Division shall publish a SD schedule of events for the upcoming year as required by the Section Tournament Policies and Procedures.
- d. The SD tournament schedule shall be so constructed as to avoid close conflicts with the Georgia Senior Open and the Georgia Section Senior Championship.
- e. The SD shall conduct a Tour Championship which shall coincide with the SD Annual Meeting.
- f. Professional and Amateur purse distributions for SD events shall be governed by the tables contained in Senior Division Tournament Policies and Procedures.
- g. The SD Player of the Year will be determined by the SD points tables contained in Senior Division Tournament Policies and Procedures.

Section 17. Mullins Cup

- a. On a date chosen by the SD Board, the SD will annually conduct a team competition between SD Professionals and SD Amateurs in honor of Senior Division Founder, Dan Mullins, PGA.
- b. The SD President shall appoint a Captain for the PGA Professional team at least 30 days prior to the competition.
- c. The Amateur Team Captain shall be chosen by the Amateur Qualifiers.
- d. The composition of both the Professional and the Amateur Mullins Cup Teams shall be determined by the SD Board on an annual basis not less than 10 days prior to the first day of the event. The SD Board shall have complete discretion as to the size of the teams, and the method of choosing said players.
- e. The SD Board shall have complete discretion in choosing the dates of the event, and the venue at which it is played.
- f. Competitors in the Mullins Cup are required to play in at least three (3) SD events in that calendar year.
- g. In the event an automatic qualifier is unable to play, the affected team's Captain shall contact the next player on the points list to fulfill the open spot on the team.

ARTICLE IX

Assistants Division

Section 1. Purpose

Pursuant to Article III, Section 4, of the Constitution, the Assistant Professionals employed in the Section, both Members and Associates, are hereby encouraged and authorized to create an Assistants Division, which shall schedule golf tournaments solely for Section Assistant Professionals and assist in conducting the Assistants Championship and the Professional-Assistant Championship.

Section 2. Powers

Subject to the oversight and the approval of the Section Board, the Assistants Board shall have authority over the programs of the AD including the AD Tournament Program and Special Events.

Section 3. Responsibilities

- a. The AD shall manage its own affairs, financial and otherwise.
- b. The AD shall maintain complete accounting records, which will be available for inspection and audit by the Section Board.
- c. The AD shall submit its activities calendar to the Section Board, and shall not have conflicting dates with Section activities, unless given Section Board approval.
- d. The AD President shall submit a written report of the AD activities to the Section Secretary at least 14 days prior to any Section Meeting.
- e. The AD shall hold an Annual Meeting.

Section 4. Assistants Division Board of Directors Composition and Voting

- a. The AD Board shall be composed entirely of Assistant Members or Associates in good standing and include the following:
 1. President (1)
 2. Vice President (1)
 3. Secretary/At-Large Director (1)
- b. At all meetings of the AD Board, a majority of the Members of the Board shall constitute a quorum.
- c. Each Member of the AD Board shall have one vote on matters requiring such participation.

Section 5. Assistants Division President

- a. The AD President shall be the Chairperson of the AD, subject to the control of the AD Board, and the Section Board, and shall perform all duties customary to that office.
- b. The AD President shall preside at all Meetings of the AD and of the AD Board.
- c. The AD President shall oversee the affairs of the AD in accordance with the Section Constitution and By-Laws.
- d. The AD President shall appoint such Committees, standing and otherwise, as shall in their judgment be necessary, and to designate the Chairperson thereof.
- e. The AD President shall instruct the Chairperson of all Committees as to their respective responsibilities and authority.
- f. For AD Section Board representation, See Article II, Section 11 of these By-Laws.

Section 6. Assistants Division Vice President

- a. The AD Vice President shall keep, or cause to be kept, the accounts of the AD, and shall collect, or direct the collection, of all monies belonging to or due the AD, and shall deal with the same under the direction of the AD Board.
- b. The AD Vice President shall submit a complete financial report to the AD Board and to the AD Membership annually.
- c. The AD Vice President shall preside at Meetings in the absence of the President unless the President designates another AD Board Member to serve in this capacity.
- d. For AD Section Board representation, See Article II, Section 11 of these By-Laws.

Section 7. Assistants Division Secretary/At-Large Director

- a. The AD Secretary/At-Large Director shall keep, or cause to be kept, a roll of all Members and Associates.
- b. The AD Secretary/At-Large Director shall maintain, or cause to be maintained, all correspondence and papers pertaining to the AD.

- c. The AD Secretary/At-Large Director shall keep, or cause to be kept, the minutes of all AD Meetings. The AD Secretary/At-Large Director shall distribute, or cause to be distributed, to the AD Membership, the minutes of AD Meetings no later than ten (10) days after the AD Meeting.
- d. The AD Secretary/At-Large Director shall keep, or cause to be kept, the minutes of all AD Board Meetings. The AD Secretary/At-Large Director shall distribute, or cause to be distributed, to the AD Membership, the minutes of AD Board Meetings no later than ten (10) days after the AD Board Meeting.
- e. The AD Secretary/At-Large Director shall issue, or cause to be issued, the notice of the AD Annual Meeting giving at least thirty (30) days' notice of said meeting to the AD Membership.
- f. The AD Secretary/At-Large Director shall issue, or cause to be issued, the notice of AD Board Meetings, giving at least thirty (30) days' notice of such meetings to AD Board Members.
- g. The AD Secretary/At-Large Director shall serve as Parliamentarian at all AD Meetings and AD Board Meetings.
- h. For AD Section Board representation, See Article II, Section 11 of these By-Laws.

Section 8. Assistants Division Elections/Appointments and Terms of Office

- a. The AD shall hold elections for the offices of President, Vice President and Secretary/At-Large Director at the AD Annual Meeting. Candidates should be Class MP, Class A-8 or LMA, LMMA Members of the Association, however, may be Associates in good standing.
- b. The Term of Office for each AD Officer shall be one (1) year.
- c. AD Officers may not be elected to serve consecutive terms for the same office.
- d. The AD President may be elected to office immediately subsequent to the expiration of one (1) year following the last completed term of Office.
- e. If there are fewer than two nominations for an office, oral nominations may be made from the floor.
- f. In the elections for AD Officers, the candidate who receives a majority of the votes of those AD Members and Associates present shall be elected.
- g. In the event there are more than two nominees for any Office and no one receives a majority of votes on the first ballot, the two individuals receiving the most votes after the first ballot shall be placed in a run-off. The individual receiving the majority of votes cast in the run-off shall be elected.
- h. Only Members and Associates in good standing are eligible to vote.

Section 9. Assistants Division Resignations, Vacancies and Succession

- a. In the event of the absence or temporary disability of the AD President, the AD Vice President shall perform the duties of the AD President, in addition to the duties of the AD Vice President, until the AD President can return. If the AD President resigns, dies or becomes totally incapacitated, the AD Vice President shall succeed them for the remainder of the elected AD President's term.
- b. In the event of the absence or temporary disability of the AD Vice President, the AD Secretary/At-Large Director shall perform the duties of the AD Vice President, in addition to the duties of the AD Secretary/At-Large Director, until the AD Vice President can return. If the AD Vice President resigns, dies or becomes totally incapacitated, the SD Secretary/At Large Director shall succeed them for the remainder of the AD Vice President's term.
- c. In the event of the absence or disability of the AD Secretary/At-Large Director, the AD Vice President shall perform the duties of the AD Secretary/At-Large Director until the AD

Secretary/At-Large Director can return. If the AD Secretary/At-Large Director resigns, dies or becomes totally incapacitated, the AD Board shall fill the open position by a two-thirds (2/3) vote. A person so appointed would serve until the next election is held at the AD Annual Meeting.

- d. Any AD Officer or AD Board Member that performs the duties of a vacant position or succeeds an AD Officer's position (temporary or permanent) is not considered to have been elected for that office, and thus is eligible for election to said office for their normal one-year term.
- e. In the event there are multiple vacancies in the AD Officer or AD Board positions (temporary or permanent), and only one AD Officer or AD Board Member remains, the succession plans above shall apply to the remaining AD Officer or AD Board Member positions, and the Section Board shall fill the open positions by a two-thirds (2/3) vote. Persons appointed would serve until the next election is held at the AD Annual Meeting.

Section 10. Removal from Office (Assistants Division Officers)

- a. Grounds for removal from office include, but are not limited to, the following:
 - 1. Engaging in acts or omissions deemed to be inconsistent with the Constitution and By-Laws.
 - 2. Acting in bad faith.
 - 3. Gross negligence.
 - 4. Willful misconduct or fraud.
 - 5. Upon a determination that the continuation of said person in office is harmful to the AD or Section.
- b. An AD Officer may be removed from office by a two thirds (2/3) majority vote of the AD Members and Associates in good standing voting at the AD Annual Meeting.
- c. An AD Officer may be removed from office by a two thirds (2/3) majority vote of the AD Board, ratified by a two thirds (2/3) majority vote of the Section Board.

Section 11. Assistants Division Board Meetings

- a. The AD Board shall meet in regular session a minimum of two (2) times per year. Such Meetings shall be at the discretion of the AD Board.
- b. At all meetings of the AD Board, a majority of the members of the AD Board shall constitute a quorum.
- c. The AD shall provide a copy of the minutes of all AD Board Meetings to the Section Secretary and to the AD Members and Associates within ten (10) days after each meeting.

Section 12. Assistants Division Annual Meeting

- a. The order of business at the AD Annual and any AD Special Meetings shall conform to Article XII.
- b. A quorum to conduct business at the AD Annual, and any Special Meeting shall consist of the AD Members present and eligible to vote at the date of the meeting.
- c. The AD shall provide a copy of the minutes of all AD Meetings to the Section Secretary and to the AD Members and Associates within ten (10) days after each meeting.

Section 13. Assistants Division Committees

- a. The AD President shall be authorized to form Committees, standing and otherwise, composed of Members and Associates in good standing, as shall in their judgment be deemed necessary, and to designate the Chairperson thereof.

- b. The Chairs of AD Committees shall submit written reports to the AD Board of their committee activities at least two weeks prior to AD Board meetings.
- c. All actions taken by an AD Committee require approval by the AD Board and the Section Board.

Section 14. Tournaments

- a. Pursuant to Article IX, Section 1, the AD is authorized to conduct Section sanctioned golf tournaments for the benefit of Section Assistant Professionals.
- b. The Tournament Program of the AD is subject to the approval of the Section Board and shall not be at variance with the Section Tournament Regulations or the Constitution and By-Laws of either the Section or the Association.
- c. The AD shall publish an AD schedule of events for the upcoming year by the deadline required in the Section Tournament Policies and Procedures.
- d. The AD tournament schedule shall be so constructed as to avoid close conflicts with the Assistants Championship and the Professional-Assistant Championship.
- e. The AD Player of the Year will be determined by the AD points tables contained in the Section Tournament Policies and Procedures.

ARTICLE X

Awards

Section 1. Section Annual Awards

- a. In order to promote excellence and recognize outstanding achievement in the Section, the Awards Committee will annually select and present the following Section Awards:
 - 1. Golf Professional of the Year
 - 2. Teacher of the Year
 - 3. PGA Professional Development Award
 - 4. Bill Strausbaugh Award
 - 5. Youth Player Development Award
 - 6. Merchandiser of the Year-Public
 - 7. Merchandiser of the Year-Private
 - 8. Merchandiser of the Year-Resort
 - 9. Player Development Award
 - 10. Assistant Professional of the Year
 - 11. Golf Executive of the Year
 - 12. Salesperson of the Year
 - 13. Player of the Year
 - 14. Gregg Wolff Award
- b. In order to recognize career excellence among Section Professionals who have had limited or no Section service experience, the President will annually select and present the President's Award.
 - 15. President's Award
- c. The Section may, at its discretion, create new Awards it deems appropriate.
- d. The Section may, at its discretion, eliminate Awards.
- e. The Section may, at its discretion, opt not to give a specific award.
- f. Awards will be presented at the Section Annual Awards Banquet.
- g. All awards must receive Board approval prior to presentation.
- h. The criteria used for selection of the Section Annual Awards shall be found in Section 3 of

this Article.

Section 2. Section Periodic Awards

- a. In order to promote excellence, and recognize outstanding achievement among Section Professionals and Volunteers, the Awards Committee will periodically select and present the following Section Awards:
 1. Distinguished Service Award
 2. Patriot Award
 3. Excellence in Education
 4. Honorary Members
 5. Lifetime Honorary Members
- b. The criteria used for selection of the Section Periodic Awards shall be found in Section 4 of this Article.

Section 3. Awards Criteria and Guidelines - Section Annual Awards

- a. **Professional of the Year (POY)**
 1. Individual Section Members, the Officers, or the Board of Directors, may nominate any Section Member in good standing for Section Professional of the Year.
 2. The POY is designed to honor the working club professional whose total contributions to the game best exemplify the complete PGA Golf Professional.
 3. The honor is based on the candidate's entire career, with special emphasis placed on performance in areas such as service to the Section and the Association, leadership ability, and promotion of golf.
 4. The POY is selected by the Section Awards Committee.
- b. **Teacher of the Year (TOY)**
 1. Individual Section Members, the Officers, or the Board of Directors, may nominate any Section Member in good standing for Section Teacher of the Year.
 2. The TOY is designed to honor Section Members who have distinguished themselves in golf instruction throughout their entire career.
 3. The award is based on the Professional's overall performance in teaching as well as their ability to inspire their fellow professionals in the vocation of golf instruction.
 4. Additional consideration is given to innovations and special teaching programs implemented by the Professional, and to the publication of books and articles written by the Professional.
 5. The TOY is selected by the Section Awards Committee.
- c. **Professional Development Award (PDA)**
 1. Individual Section Members, the Officers, and the Board of Directors, may nominate any Section Member in good standing for the Professional Development Award.
 2. The PDA is designed to bestow special recognition to a Section Member for outstanding service and contributions to developing and improving educational opportunities for fellow Section Members.
 3. The PDA is selected by the Section Awards Committee.
- d. **Bill Strausbaugh Award (BSA)**
 1. Individual Section Members, the Officers, or the Board of Directors, may nominate any Section Member in good standing for the Bill Strausbaugh Award.
 2. The BSA is designed to bestow special recognition to a Section Professional who has shown outstanding integrity and commitment to mentoring fellow Section Professionals with an intent to improve their employment situations.
 3. Additional consideration is given to the nominees' involvement in community and charitable activities.

4. The BSA is selected by the Section Awards Committee.
- e. **Youth Player Development Award (YPDA)**
 1. Individual Section Members, the Officers, or the Board of Directors, may nominate any Section Member in good standing for the Youth Player Development Award.
 2. The YPDA is designed to recognize the Section Professional who is a leader in junior golf, and who reflects the ideals of those who work with youth.
 3. Consideration is given to the Professionals' promotion and development of junior golf at the club level, as well as support given to national junior golf programs.
 4. The YPDA is selected by the Section Awards Committee.
- f. **Merchandiser of the Year-Public (MOY-Public)**
 1. Individual Section Members, the Officers, the Board of Directors, or Sales Reps within the Section, may nominate any Section Member in good standing who oversees the Golf Shop Merchandising Operation at any public facility within the Section for MOY-Public.
 2. The MOY-Public Award is designed to recognize Section Professionals who have excelled as businesspersons/merchandisers in promoting golf in the public sector.
 3. The MOY-Public Award is selected by the Section Awards Committee.
- g. **Merchandiser of the Year-Private (MOY-Private)**
 1. Individual Section Members, the Officers, the Board of Directors, or Sales Reps within the Section, may nominate any Section Member in good standing who oversees the Golf Shop Merchandising Operation at any private facility within the Section for MOY-Private.
 2. The MOY-Private Award is designed to recognize Section Professionals who have excelled as businesspersons/merchandisers in promoting golf in the private sector.
 3. The MOY-Private Award is selected by the Section Awards Committee.
- h. **Merchandiser of the Year-Resort (MOY-Resort)**
 1. Individual Section Members, the Officers, the Board of Directors, or Sales Reps within the Section, may nominate any Section Member in good standing who oversees the Golf Shop Merchandising Operation at any resort facility within the Section for MOY-Resort.
 2. The MOY-Resort Award is designed to recognize Section Professionals who have excelled as businesspersons/merchandisers in promoting golf in the resort sector.
 3. The MOY-Resort Award is selected by the Section Awards Committee.
- i. **Player Development Award (PDA)**
 1. Individual Section Members, the Officers, or the Board of Directors, may nominate any Section Member in good standing for the Player Development Award.
 2. The award recognizes the PGA Member who has displayed extraordinary and exemplary contribution and achievement in the area of player development, considering the member's growth of the game leadership, commitment at the Section and National levels in the player development arena and the meaningful impact made at the facility. Additional consideration is given to the Member's service to the Section and to the Association as well as involvement in community and charitable activities.
 3. The PDA is selected by the Section Awards Committee.
- j. **Assistant Professional of the Year (APOY)**
 1. Individual Section Members, the Officers, or the Board of Directors, may nominate any Assistant Professional in good standing, be they Member or Associate, for Assistant Professional of the Year.
 2. Criteria includes overall performance at their club, service to the Section and the Association, and leadership ability.
 3. The APOY is selected by the Section Awards Committee.

k. Golf Executive of the Year (GEOY)

1. Individual Section Members, the Officers, the Board of Directors may nominate an individual who performs outstanding services in an executive management position for the Golf Executive of the Year Award.
2. Criteria includes possessing qualities of leadership, vision, courage, moral character and a substantial record of service to the Section and the game.
3. The GEOY is selected by the Section Awards Committee.

l. Salesperson of the Year (SOY)

1. Individual Section Members, the Officers, the Board of Directors, or Sales Reps within the Section, may nominate a Sales Rep who provides golf services to Section Members for the Salesperson of the Year Award.
2. The SOY is designed to recognize Sales Reps for their outstanding service and dedication to Section Professionals and Associates.
3. The SOY is selected by the Section Awards Committee.

m. Player of the Year (POY)

1. The Section Player of the Year recipient is determined by the POY points list as contained in the Section Tournament Policies and Procedures.
2. The POY may be a Section Member or Associate.
3. The POY receives the Billy Weir Trophy.

n. Gregg Wolff Award (GWA)

1. The Gregg Wolff Award for Low Stroke Average is based on the criteria contained in the Section Tournament Policies and Procedures.
2. The GWA recipient may be a Section Member or Associate.

o. Presidents Award (PA)

1. The PA recipient is selected by the Section President and must be a Section Member or Associate in good standing.
2. The PA is designed to recognize Section Professionals who throughout their career have been a credit to the game of golf within the Section, despite limited or no Section leadership activities.
3. Consideration is given to overall promotion of golf, the level of impact on the game in general, the ability to inspire fellow professionals, and the level of professional expertise exhibited on a day-to-day basis.

Section 4. Awards Criteria and Guidelines - Section Periodic Awards

a. Distinguished Service Award

1. Individual Section Members, the Officers, or the Board of Directors, may nominate any individual for the Section Distinguished Service Award.
2. Nominees must have had a significant impact on the game of golf within the State of Georgia by promoting interest and involvement in the game, and/or through service to the game.
3. Nominees shall have displayed humanitarian qualities, including integrity, good sportsmanship, as well as a love and enthusiasm for the game of golf.
4. To attain election, nominees must receive a two-thirds ($\frac{2}{3}$) affirmative vote of the Board of Directors.

b. Patriot Award (PA)

1. Individual Section Members, the Officers, or the Board of Directors may nominate any Section Member in good standing for the Patriot Award.
2. The PA bestows special recognition to the Section Member who personifies patriotism through the game of golf and demonstrates unwavering commitment and dedication to the men and women who have valiantly served and protected the

United States of America.

3. The PA is selected by the Section Awards Committee.

c. Excellence in Education

At the end of each recertification period all Section Professionals who have accumulated twice the amount of required recertification hours as determined by the Association, will receive the Section Excellence in Education Award.

d. Honorary Members

1. Any Section Member may nominate in writing, at least 60 days prior to the Annual Meeting an individual to be elected an Honorary Member of the Section.
2. Nominees shall not be PGA Members.
3. Nominees shall have made unselfish contributions to the Section.
4. No more than three (3) individuals may be nominated in any calendar year.
5. A two-thirds ($\frac{2}{3}$) affirmative vote of those Members present at the Annual Meeting is required for election.
6. Those so elected shall have the title “Honorary Member, Georgia Section, PGA of America” and shall hold such title until the Annual Meeting of the following year, unless such title is removed for cause by the Board.
7. There is no limit to the number of times an individual may be elected Honorary Member.

e. Lifetime Honorary Members

1. The Section Board of Directors, at their discretion, may elect individuals to the title “Lifetime Honorary Member”, Georgia Section, PGA of America.
2. Lifetime Honorary Members may not be PGA Members.
3. Those considered for Lifetime Honorary Member must have made unselfish contributions to the Section, and to the game of golf over an extended period of time.
4. Election to the title of Lifetime Honorary Member requires a unanimous vote of the Section Board Members present at any Meeting of the Board of Directors.
5. A person thus elected will hold the title for life, unless removed for cause by the Section Board of Directors.

ARTICLE XI
Section Tournament Program

Section 1. Purpose

- a. Pursuant to Article I, Section 3 of the Section Constitution, the Section shall schedule and conduct golf tournaments for the benefit of Section Professionals and Amateur golfers whose primary residence is in the state of Georgia, or who are members of a club in the Section.
- b. For the good of the game, the Section shall also conduct selected open events for all residents of the State of Georgia.
- c. The Tournament Program shall be a vehicle for maintaining and promoting the highest standards of competition, sportsmanship and public good will.
- d. Georgia Section Members and Associates are encouraged to participate in Section events in order to support Section programs and partners, and to embrace the enhancement of their competitive and employment related playing skills.

Section 2. Powers (Tournament Committee)

- a. Subject to the oversight and approval of the Section Board, the Section Tournament Committee shall have authority over all events conducted under the auspices of the Section. These events include, but are not limited to, Section events, Chapter events, Senior Division events and Assistants Division events.
- b. The Tournament Committee shall have the authority to approve any change to the tournament calendar and entry deadlines after its publication, with notification of such change to the Board.
- c. Pursuant to the Association Constitution, Section 3, (c), (1), the Section shall have the exclusive jurisdiction for all Section tournament violations and ethics charges arising from any Section tournament program for minor penalties as defined herein.
 1. When it has been determined that a violation has occurred, the Tournament Committee is empowered to determine if the incident is minor or major in nature and/or in scope and proceed according to the policies contained herein and in the Association Constitution and Bylaws. The Tournament Committee's determination of a minor or major penalty may be appealed by a Member, or by the Event Rules Committee.
 2. All disciplinary actions for minor penalties shall be imposed by the Section Tournament Committee. All such actions may be appealed to the Section Executive Committee, whose decision shall be final and binding.
- d. In emergency situations on site (e.g., severe weather or misconduct), the Section CEO, if on site, the Section COO, if on site, the Tournament Director, if on site, and the Tournament Chair, if on site, shall comprise an Emergency Committee and shall act on behalf of the Tournament Committee. Should any of the above be absent, the remaining persons shall comprise the Committee.

All actions by the Emergency Committee require a majority vote. In the case of a tie, the Section CEO shall have the deciding authority. In the absence of the Section CEO, the Section COO shall have the deciding authority. In the absence of both the CEO and COO, the Section Tournament Director shall have the deciding authority. In the absence of the CEO, the COO and the TD, the Tournament Committee Chair shall have the deciding authority.

Should all the above be absent, the highest ranking Section Staff Member on site shall comprise the Emergency Committee. The ranking of Staff Members is contained in the Tournament Policies and Procedures.

In the absence of Staff, the Board Members present shall constitute the Emergency Committee.

Section 3. Responsibilities (Tournament Committee)

The responsibilities of the Tournament Committee are contained in the Tournament Policies and Procedures.

Section 4. Definitions

- a. The **Event Rules Committee** is the onsite Rules Committee for each specific event.
- b. The **Board** is the Board of Directors of the Georgia PGA.

- c. The **Officers** are the Officers of the Georgia PGA.
- d. The **Tournament Committee** is the Tournament Committee of the Georgia PGA.
- e. The **Tournament Calendar** is the schedule of competitions approved by the Board.
- f. A **Sanctioned Event** is a golf competition that meets the following criteria:
 - 1. Is conducted by the Section, or under its auspices.
 - 2. Is held at a facility that employs a Section Member or Associate in good standing.
- g. An **Endorsed Event** is a golf competition that meets the following criteria:
 - 1. Is conducted by Members or Associates of the Section.
 - 2. Is placed on the Tournament Calendar.
- h. An **Allowed Event** is a golf competition that meets the following criteria:
 - 1. Is conducted within the boundaries of the Section by NON-PGA Professionals or other entities.
 - 2. Is placed on the Tournament Calendar.
 - 3. Is subject to and operated in accordance with Section By-Laws, Tournament Policies and Procedures.
- i. A **Protected Event** is a golf competition that falls under the protection of the Conflicting Events Rule per Article XI, Section 8.
- j. A **Conflicting Event** is a golf competition that is conducted on the same day, or days, as a Protected Event.
- k. A **Club Sponsored Event** is a golf competition that is conducted by the Section but sponsored by a specific club.

Section 5. Conduct of Tournaments

Specific guidelines regarding the conduct of events may be found in the Section Tournament Policies and Procedures.

Section 6. Conduct of Players

a. General

- 1. Participants in Section events are obligated to exercise their maximum effort and skill and to play in an appropriate manner.
- 2. Any Participant in a Section event hereby releases the PGA of America Section, the PGA of America, the PGA Tournament Corporation, Inc., rules officials, each director, officer, member, employee, agent or representative of any of the foregoing jointly and severally, individually and in their official capacity, of and from any and all claims, demands, damages and causes of action whatsoever, in law or equity, arising out of or in connection with any such decision or action by the Section, PGA of America or any appellate body.
- 3. Participants in Section events acknowledge and accept the right and authority of the Section to administer penalties consistent with the policies set forth in Article XI, Section 6 of this document.
- 4. Participants witnessing Conduct Violations have a responsibility to, in a timely manner, bring the matter to the attention of the Event Rules Committee, the Section Board of Inquiry, the Tournament Committee or the Section Executive Committee.
- 5. Rules of Golf
 - a. Any Participant in a Section tournament who breaches the Rules of Golf of the United States Golf Association or Local Rules in effect for the conduct of such event shall be subject to the penalties provided in such Rules as well as any other penalties imposed by the Section consistent with this policy.

- b. The decision of the Event Rules Committee and/or the Section Tournament Committee with respect to such Rules breach shall be final and conclusive.
- c. Pursuant to Article XI, Section 2, (d), Powers, of this document, in cases of serious misconduct, the Emergency Committee shall have the authority to immediately disqualify a participant from further participation in said event. Such action shall not be appealable.

b. Participant Conduct Violations (Definitions)

- 1. If, in the course of entering or participating in a golf tournament sponsored, co-sponsored or sanctioned by the Georgia PGA or the PGA of America, or under their auspices, a Participant violates any of the provisions of the GPGA Tournament Rules and Regulations or conducts themselves in a manner likely to injure or discredit the reputation or standing of the Association, Section or any Members, their actions shall be deemed as Conduct Unbecoming a Professional (Professional Participants), or Inappropriate Conduct (Amateurs) and they shall become subject to penalties as defined herein.
- 2. Conduct Unbecoming a Professional or Inappropriate Conduct may include, but is not limited to the following:
 - a. Damaging the golf course intentionally.
 - b. Throwing and or breaking golf clubs.
 - c. Using abusive or profane language in a public setting.
 - d. Conducting oneself in a manner unbecoming to the profession.
 - e. Cheating.
 - f. Violation of the Alcohol Consumption Policy during Section Events.
 - g. Improper payment.
 - h. Displaying disrespect for the Tournament Committee, Event Rules Committee, Section Staff, PGA of America, Sponsors, and/or the Host Club or Professional.
 - j. Dressing inappropriately: The appropriate dress required for all GPGA Tournament participants is found in the Tournament Policies and Procedures.
 - k. Failing to appear for the first round of any Section event for which a player enters and is accepted.
 - l. Violation of Conflicting Event Rule (Article XI, Section 8.)
 - m. Failure to give notice of participation in a Non-Exempt Event. (Article XI, Section 9) (PGA Members and Associates only)
 - n. Failure to notify a Tournament Official of withdrawal in a multi-day event per the Tournament Policies and Procedures.
 - o. Failure to turn in a scorecard per the Tournament Policies and Procedures.

c. Participant Conduct Violations (Penalties)

- 1. PGA Professionals and Associates
 - a. Any Member or Associate deemed guilty of Conduct Unbecoming a Professional while participating in a Section tournament or in activities related thereto (e.g., practice rounds, hospitality events, etc.) shall be subject to any of the following in any order or combination:
 - 1. Warnings
 - a. Verbal Warnings
 - 1. May be issued by any member of the Event Rules Committee.
 - 2. Shall be documented for internal record keeping.

- b. Written Warnings shall be issued by the Tournament Committee.
 - c. Any/all warnings may be elevated to higher penalties at the discretion of the Tournament Committee.
 - 2. Fines
 - 3. Suspension of Section Tournament playing privileges.
 - 4. Permanent disbarment from Section tournament play as provided in these Bylaws.
 - b. Minor Penalties
 - 1. A Minor Penalty shall be defined as a minor violation of Section 6, (b), (2), above, Conduct Unbecoming a Professional.
 - 2. PGA Members and Associates receiving a Minor Penalty may be fined up to \$250 and/or receive a suspension from tournament play for up to six (6) months.
 - 3. Appeals from Minor Penalties:
 - a. Shall be to the Section Executive Committee.
 - b. Such appeal must be in writing.
 - c. The Section Executive Committee shall receive such appeal no later than thirty (30) days after the infraction.
 - d. The Section Executive Committee shall render the decision on appeal in writing within thirty (30) days of the receipt of the appeal. The decision shall be by majority vote.
 - e. Notwithstanding the foregoing, in the event the Section determines that it would prefer that a Minor Penalty shall be submitted to the Board of Control for a hearing in lieu of action by the Section, then the Section Board of Inquiry will follow the same procedures set forth herein for all matters submitted to the Board of Control for Code of Ethics procedures.
 - 4. It is recommended, but not mandatory, that the Tournament Committee follow the guidelines below for minor penalties.
 - a. A fine of \$100 shall be levied for the first offense.
 - b. A fine of \$150 shall be levied for the second offense.
 - c. A fine of \$250 and a prohibition from participating in Section events for up to six (6) months shall be levied for the third offense.
 - c. Major Penalties
 - 1. A Major Penalty shall be defined as a major violation of Section 6, (b), (2), above, Conduct Unbecoming a Professional.
 - 2. PGA Members and Associates receiving a Major Penalty shall be fined and/or suspended pursuant to the Association Constitution and Bylaws, and Code of Ethics Guidelines.
 - 3. The process for appeals from a major penalty is found in the Association Constitution and Bylaws and Code of Ethics Guidelines.
 - d. Additional Penalty Guidelines
 - 1. Cumulative Offenses
 - a. Calendar Year - Any Member or Associate that is found guilty of more than three cumulative offenses for Conduct Unbecoming a Professional may be suspended for a period of

time to be determined by the Tournament Committee (Minor Penalty) or be permanently prohibited from participating in all Section and PGA of America tournaments and may also be subject to PGA of America Code of Ethics charges (Major Penalty).

- b.** Career - Any Member or Associate that is found guilty of more than nine cumulative offenses for Conduct Unbecoming a Professional may be suspended for a period of time to be determined by the Tournament Committee (Minor Penalty) or be permanently prohibited from participating in all Section and PGA of America tournaments and may also be subject to PGA of America Code of Ethics charges (Major Penalty).

2. Notwithstanding the foregoing, the Section reserves the right to pursue Code of Ethics charges against any PGA Member or Associate for offenses at Section golf tournaments and related events at the sole discretion of the Section in compliance with the Code of Ethics procedures as set forth in the Association Constitution and Bylaws.

3. Fines are due and payable within twenty one (21) days unless the Participant has made a written appeal. Should the appeal be denied, the fine will be due and payable within twenty one (21) days of such denial of appeal. The Participant will be ineligible to participate in any Section tournament and any other PGA of America tournaments including the tournaments of any other PGA Section, until said fine is paid in full.

2. Non-PGA Professionals and Amateurs

- a.** Any Non-PGA Professional deemed guilty of Conduct Unbecoming a Professional, or any Amateur deemed guilty of Inappropriate Conduct while participating in a Section tournament or in activities related thereto (e.g., practice rounds, hospitality events, etc.) shall be subject to disciplinary action from the Tournament Committee of any of the following in any order or combination:

1. Warnings

- a.** Verbal Warnings

- 1.** May be issued by any member of the Event Rules Committee.
- 2.** Shall be documented for internal record keeping.

- b.** Written Warnings shall be issued by the Tournament Committee.

- c.** Any/all warnings may be elevated to higher penalties at the discretion of the Tournament Committee.

2. Fines - up to a maximum of \$250 per offense

3. Suspension of playing privileges up to six (6) months per offense

4. Permanent disbarment from Section tournaments.

- b.** Additional Penalty Guidelines

- 1.** Any Non-PGA Professional or Amateur that is found guilty of more than three cumulative offenses for Conduct Unbecoming a Professional or Inappropriate Conduct may, at the sole discretion of

the Section, be permanently prohibited from participating in all Section tournaments.

2. Fines are due and payable within twenty-one (21) days. Failure to pay the fine in 21 days shall result in suspension of Section tournament privileges until said fine is paid.

Section 7. Eligibility

- a. All entries are subject to approval by the Tournament Committee as outlined in the Section Tournament Policies and Procedures.
- b. Each tournament within the Georgia Section shall have its own set of eligibility requirements according to its format and any conditions imposed by other ruling bodies such as the PGA Tour.
- c. Players must meet eligibility requirements specific to the event for which they desire to participate.

Section 8. Conflicting Event Rule

- a. In the event a Section Member or Associate desires to participate in an event which is held during any date or dates a Section Protected event is scheduled to be held, the Member or Associate will be required to submit such request via the Section Website to participate in the Conflicting Event to the Tournament Director and/or the Tournament Committee Chair for review within seven (7) days prior to the 1st round. The Tournament Committee will review the request and either approve or disapprove said request in writing or by email. Requests may be granted or denied at the Committees' sole discretion.
- b. In the event a Section Member or Associate participates in a conflicting event without obtaining the written approval of the Tournament Committee the Section Member or Associate shall be disciplined per Article XI, Section 6 (c).

Section 9. Member Participation In Non-Exempt Events

- a. Any Georgia Section Member or Associate who participates in a non-exempt event (see item (j) below) is required to report such participation to the Section via the Section Website.
- b. Notice of participation per (a) above must be completed and submitted to the Section Office within 10 days of the last round of the non-exempt event played.
- c. If the form is not submitted within 10 days the Member or Associate shall be disciplined per Article XI, Section 6 (c).
- d. Once a Section professional has played in more than ten (10), non-exempt events from July 1st of the current year through June 30th of the following year they will forfeit their Georgia PGA playing privileges for six (6) months from the date of the first round of the 11th event or until July 1st of the following year, whichever is longer.
- e. A player shall remain in suspension until they have completed six consecutive months without playing in a non-exempt event.
- f. Per Section 6, (c), (1), (b), (3), Any Member or Associate may appeal their suspension of playing privileges due to a violation of (d) above to the Executive Committee.
- g. Players suspended for violating the policies contained in this Section 9 may play in club-sponsored events as sponsor exemptions. Such participation requires approval by the Tournament Committee 3 days prior to the first day of said event. Such players will not be eligible for Player of the Year points.

- h. Any Professional or Associate who enters the Section is subject to the policies contained in this Section 9 as if they had been a Section Professional or Associate the previous year. If they participated in more than ten Non-Exempt events in a prior year, they will forfeit playing privileges under the above guidelines.
- i. **Exempt Events:**
 - 1. All events conducted by, approved by, or sanctioned by, the Georgia PGA
 - 2. Charity Events – subject to approval by the Tournament Committee.
 - 3. Pro-Member Events regardless of location.
 - 4. Member-Pro Events regardless of location.
 - 5. Any Pro-Am that involves taking Amateurs.
 - 6. Events conducted by the PGA of America.
 - 7. Events conducted by the USGA.
 - 8. Events conducted by the R&A.
 - 9. Events conducted by the LPGA Tour.
 - 10. Events conducted by the PGA Tour and held in Georgia.
- j. **Non-Exempt Events:**
 - 1. ALL events not listed in (i) above are considered to be Non-Exempt.
 - 2. Members and Associates may submit, via the Section Website, a request to the Tournament Director and the Tournament Committee Chair for an event to be included in (i) above at least 30 days prior to the first day of the event in question. The Tournament Committee Chair shall confirm the receipt of the request when received and the Tournament Committee shall review the request and either grant or deny said request by email seven (7) days prior to the first day of the event. Requests may be granted or denied at the Committees sole discretion.

Section 10. Billy Peters Cup Team (biennial)

- a. In conjunction with the Georgia State Golf Association (GSGA), the Section shall conduct the Billy Peters Cup, a biennial competition between GPGA Professionals and GSGA Amateurs.
- b. Criteria for GPGA participation shall be found in the Section Tournament Policies and Procedures.

ARTICLE XII
Meetings

Section 1. Robert's Rules of Order

All meetings conducted by the Section and all of its subordinate entities shall be conducted in accordance with Robert's Rules of Order.

Section 2. Order of Business at Section Meetings

The following order of business shall be observed at any Section Meeting.

- a. Roll Call
- b. Reading of the minutes of the previous Meeting
- c. Reports of the Committees
- d. Report of the Secretary
- e. Report of the Vice-President
- f. Report of the President

- g.** Report of the District #13 Director
- h.** Report of the Executive Director
- i.** Unfinished business
- j.** Proposed Resolutions
- k.** Elections
- l.** Oath of Office
- m.** New business
- n.** Open Forum
- o.** Adjournment